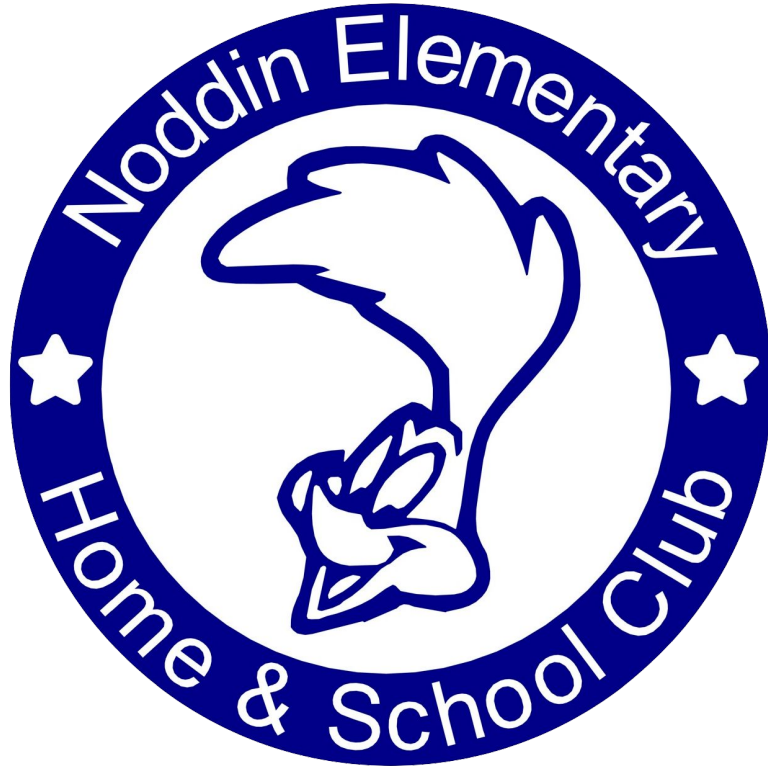


Noddin HSC Meeting Agenda 1/12/23



[Agenda Slide Deck](#)



SCAN ME

NHSC Executive Board Meeting Agenda

Call to order/Welcome/Introductions [2]

- Review/Approval of November 2022 Minutes [2]
- Audit Report
- Treasurer's Report [10]
 - Current Budget vs Actuals
 - Auditor's report of 2012-2022 Fiscal year
- President's Report [10]
 - Science Camp
- Committee Reports/New Business
 - Hospitality (Jessica)
 - Emergency preparedness (Laressa)
 - 4th Grade Fundraising (Angie)
 - Walk & Roll (Jamie)
 - Walkathon (Kira)

Comments/Questions

Adjourn Meeting

December Minutes



Upcoming Events/Dates

•

December Meeting Minute Approval

Minutes at

<https://www.noddinhsc.org/meeting-minutes>

Need motion to approve for
December 2022



Noddin HSC

Summary of Auditor Report and Observations

January 12, 2022

Congratulations Noddin!

California Distinguished
School 2023



Summary

Audit completed satisfactorily

- Financial year (Aug 1, 2021 - Jul 31, 2022)
- Kudos to our treasurer for excellent record keeping
- Audit is complete
 - Records are accurate
 - Observations for improved processes by Nodding HSC noted

Scope of audit

- Validated the beginning and end cash balances
- Verified the bank statements for all months in the year and reconciled them against Quickbooks
- Traced sample deposits and transactions
- Verified supporting documentation (request form, receipts) and process followed per by laws for 2 months randomly selected (October 2021 and May 2022)

Observations

- Records are well maintained and process for requesting funds and receipts are well documented
 - Opportunity for digitization and storage of these supporting documents for easy storage and auditing
- First post-pandemic year - need for hand reconciliation of highly aged transactions - ideally never needed again
 - Kudos to our treasurer for this year. Hopefully not needed ever again
- Monthly reconciliation of accounts by Assistant Treasurer - recommend creation and follow through of the plan for the future

Thank you!

January 12, 2022

Treasurer Report

Noddin Home & School Club

Balance Sheet

January 2023

Assets

Cash & Equivalents

Checking Accounts	\$161,166.49
School Improvements Savings	91,005.77
Reserve Savings	50,091.12

Total Assets \$302,263.38

Net Assets

Unrestricted	\$226,969.63
Temporarily Restricted	
Field Trips	20,859.40
Promo/Grad 2023	1,029.23 [1]
Yearbook	1,540.00
Promo/Grad 2022	1,774.00
Board Designated	
Reserve	50,091.12

Total Liabilities and Net Assets \$302,263.38

Income

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
10. BANK INTEREST INCOME	21.14	30.00	-8.86	70.47 %
11. EVENT FUNDRAISERS INCOME				
a. Back to School Donation Drive	43,904.71	60,000.00	-16,095.29	73.17 %
b. Walkathon Event		40,000.00	-40,000.00	
c. Noddin Fest	17,613.00	8,000.00	9,613.00	220.16 %
d. Noddin Auction		20,000.00	-20,000.00	
e. Sweetheart Dance		1,000.00	-1,000.00	
Total 11. EVENT FUNDRAISERS INCOME	61,517.71	129,000.00	-67,482.29	47.69 %
12. SALES FUNDRAISERS INCOME	2,319.61	351.00	1,968.61	660.86 %
13. MISCELLANEOUS INCOME	325.94	800.00	-474.06	40.74 %
14. PARENT CONTRIBUTIONS INCOME (CLEARING HOUSE ACCTS)				
2023 Promo/Grad		4,000.00	-4,000.00	
2023 Science Camp	27,131.30	45,000.00	-17,868.70	60.29 %
2024 Promo/Grad	306.21		306.21	
Drama		10,000.00	-10,000.00	
Field Trip Admissions & Buses	30,988.60	30,000.00	988.60	103.30 %
Yearbook Income	1,560.00	10,000.00	-8,440.00	15.60 %
Total 14. PARENT CONTRIBUTIONS INCOME (CLEARING HOUSE ACCTS)	59,986.11	99,000.00	-39,013.89	60.59 %
Corporate Donations	24,414.27	30,000.00	-5,585.73	81.38 %
MISCELLANEOUS DONATIONS	613.10		613.10	
UN-USED INCOME ACCOUNTS	975.00		975.00	
Total Income	\$150,172.88	\$259,181.00	\$ -109,008.12	57.94 %
GROSS PROFIT	\$150,172.88	\$259,181.00	\$ -109,008.12	57.94 %

Treasurer Report

Expenses				
15. EVENT FUNDRAISERS EXPENSES	6,809.67	31,500.00	-24,690.33	21.62 %
16. SALES FUNDRAISERS EXPENSES	2,019.97	201.00	1,818.97	1,004.96 %
17. MISC. FUNDRAISERS EXPENSES	569.16	3,001.00	-2,431.84	18.97 %
18. PARENT CONTRIBUTIONS EXPENSES (CLEARINGHOUSE ACCTS)				
2023 Promo/Grad		5,000.00	-5,000.00	
2023 Science Camp	33,093.00	45,000.00	-11,907.00	73.54 %
Drama		10,000.00	-10,000.00	
Field Trip Admission Costs & Buses	12,339.97	31,000.00	-18,660.03	39.81 %
Yearbook		10,000.00	-10,000.00	
Total 18. PARENT CONTRIBUTIONS EXPENSES (CLEARINGHOUSE ACCTS)	45,432.97	101,000.00	-55,567.03	44.98 %
19. FACULTY SUPPORT SUBSIDY		5,000.00	-5,000.00	
20. UNION DO STAFF/PROGRAM PAYMENTS SUBSIDY				
Music Staff	13,300.00	26,600.00	-13,300.00	50.00 %
Recess 101/ PE	20,000.00	40,000.00	-20,000.00	50.00 %
Total 20. UNION DO STAFF/PROGRAM PAYMENTS SUBSIDY	33,300.00	66,600.00	-33,300.00	50.00 %
21. CLASSROOM SUPPORT SUBSIDY	617.36	6,400.00	-5,782.64	9.65 %
22. TEACHERS FUND SUBSIDY	5,346.56	17,450.00	-12,103.44	30.64 %
23. STUDENT & SCHOOL PROGRAMS SUBSIDY	3,489.02	23,100.00	-19,610.98	15.10 %
24. HOME & SCHOOL CLUB OVERHEAD	6,331.54	7,000.00	-668.46	90.45 %
25. SCHOOL IMPROVEMENTS - SURPLUS SAVINGS	373.24		373.24	
Back to School Shirts		4,500.00	-4,500.00	
Kimochis	5,638.18		5,638.18	
Marquee Replacement	1,539.00		1,539.00	
Prior Year Budgeted Expenses	3,200.00		3,200.00	
Teacher & Materials Grants	2,431.52		2,431.52	
Total 25. SCHOOL IMPROVEMENTS - SURPLUS SAVINGS	13,181.94	4,500.00	8,681.94	292.93 %
Total Expenses	\$117,098.19	\$265,752.00	\$ -148,653.81	44.06 %
NET OPERATING INCOME	\$33,074.69	\$ -6,571.00	\$39,645.69	-503.34 %
NET INCOME	\$33,074.69	\$ -6,571.00	\$39,645.69	-503.34 %

Principal's Report- Mrs. Wright

- Campus updates
- Kimochi's update



Ellen Curry @mscurry_ · 11h
Incredible sunrise this morning, and a much needed break from the rain! 🌅🌈
[@NoddinElem](#)



Ms. Asaro @AsaroChris · 1/5/23
STEAM Challenge- build a 12 inch bridge that will hold 100 pennies. [@NoddinElem](#)
[#usdlearns](#) [#weareteachers](#) [#smartstart](#)



Teacher Report

Ms. Maia & Ms. Simpkins

President's report

- Science Camp
- Nominating committee

Noddin HSC Meeting 1/12/23

- Committee Reports/New Business [15]
 - Hospitality (Jessica)
 - Emergency Preparedness (Laressa)
 - 4th Grade Fundraising (Angie)
 - Walk & Roll (Jamie)
 - Beautification (Justine & Orin)
 - Walkathon (Kira)